

## **Fundraisers' Pack**

### **Who is this Pack for?**

This Pack has been designed for individual Stand Up For Africa supporters who are organising a fundraising activity or event.

Alternatively, you may prefer to organise your event online. You can create your own event webpage and your supporters can donate online – so there's no need for you to run around chasing up sponsorship money! For details, visit

[www.justgiving.com/sufa/raisemoney](http://www.justgiving.com/sufa/raisemoney)

### **Pack contents:**

- Fundraisers' Registration Form
- Fundraisers' Sponsorship Form
- Fundraisers' Paying-in Form

# Fundraisers' Registration Form

Fundraisers: please send a copy of this form to Stand Up For Africa. Please keep the original form with your Sponsorship Forms and show it to your sponsors / supporters.

<b>Your preferred title (e.g. Mrs / Dr):</b>	
<b>Name:</b>	<b>Membership/Group No:</b> <i>(if applicable)</i>
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email address:</b>  <input type="checkbox"/> Please include me on your emailing list to receive updates about SUFA's news and work. (We will not sell or swap your personal details with any other organisations. You can unsubscribe at any time.)	
<b>Name of fundraising event / activity:</b>	
<b>Date of fundraising event / activity:</b>	
<b>Brief description of fundraising event / activity:</b>	

## Declaration

I will be paying the direct costs of my entry into this activity and no costs will be deducted from the sponsorship money raised.

The event will be organised by me / other ..... (insert name of individual / company / organiser).

I understand that Stand Up For Africa will not be involved in the organisation and control of the event, and bears no liability.

I will not use Stand Up For Africa name and logo on any materials except the Sponsorship Form.

Signature .....

Date .....



## Fundraisers' Paying-in Form

Please use this form to pay the proceeds of your fundraising event to Stand Up For Africa.

<b>Your preferred title (e.g. Mrs / Dr):</b>
<b>Your name:</b>
<b>Address:</b>
<b>Telephone:</b>
<b>Email address:</b> <input type="checkbox"/> Please include me on your emailing list to receive updates about SUFA's news and work. (We will not sell or swap your personal details with any other organisations. You can unsubscribe at any time.)
<b>Where did you hear about SUFA?:</b>
<b>Details of the money you are paying-in:</b> I enclose a total donation of £ _____ My donation is made up of (please state the number of items e.g. four cheques) _____ cheque/s      _____ postal order/s      _____ CAF Vouchers _____ other (please give details) _____
<b>All cheques, postal orders etc. must be payable to Stand Up For Africa.</b>
<b>Details of your event / activity:</b> Name of fundraising event / activity: _____ <i>(If possible, please send details of your event / activity on a separate sheet, along with one or two photos and captions.)</i>  <input type="checkbox"/> I have enclosed my Sponsorship forms and Donors list (if applicable). (This enables SUFA to claim Gift Aid for your sponsors and/or donors who indicated that they are UK taxpayers.)

Please send this form with your donations, your Sponsorship forms and your Donors list (if applicable) to **Stand Up For Africa, PO Box 46815, London, SW11 5SF.**

**Thank you for supporting Stand Up For Africa.**